



TOOL CARD

SMART GOALS

Objectives	Gives direction to what you want to achieve	
Target	Teachers who need some help about to design a project's or a lesson's goals	
When	During a coaching about a project in classroom or in the school	
Methodology and timing	S Specific	What do we wish to accomplish and why? Who are involved? What resources are involved? When is it going to happen? What parts of the goal are essential?
	M Measurable	What was the turnover of the past year? How do you know whether the goal has been achieved? What efforts are required? How can it be measured?
	A Attainable (Ambitious)	How can the goal be accomplished? Does the goal require the right amount of effort? How does the environment impact goal achievement?
	R Realistic (Relevant)	Is the goal realistic? Is it worth the time and effort? Is it applicable in the current business climate?
	T Time-bound	What is the deadline? Is the deadline realistic?
Advices	Avoid to have vague goals	
Sources	https://www.toolshero.com/time-management/smart-goals/#download	
Proposed by	Teach for Sweden tutor	