

TOOL CARD

Lesson reflection tool

Objectives	 to guide teachers in their reflection to make sure that lesson reflection takes into account all important aspects of teaching
Target	Teachers, lesson observers
When	As soon as possible after the lesson taught
Methodology and timing	 Go to a quiet, calm and relaxed place with no distractions. You are not to be disturbed Answer all the questions in the reflection tool. Use lesson observation rubric if needed Make sure to provide evidence for every claim After the reflection, discuss the lesson and your reflection with the lesson observer. There is no recommended timing for lesson reflection. Only requirement is that it serves the teacher and is alligned with their needs.
Advices	 The reflection should be done as soon as possible after the lesson Lesson observer should not comment on the lesson before teacher's reflection takes place Reflection can be done orally, but it is recommended to record it in a written form
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